

ADMISSIONS:

PROCEDURE CHECKLIST
www.prattvillechristianacademy.com

_____ Parents of applicant coordinate with the admissions director to schedule a meeting with the school president for questions and a tour of the facilities.

_____ Parents of applicant complete the application and submit it with a non-refundable \$150 registration fee to the business office. Two years of school records (i.e. report cards, standardized tests) must be attached.

Note: If student is applying for K4-1st grade, applicant ensures that student meets minimum age requirements before applying:

K4 – 4 years of age on or before September 1st
K5 – 5 years of age on or before September 1st
1st -- 6 years of age on or before September 1st

Grades K4, K5 and 1st only:

_____ Parent schedules the entrance test with the admissions director. After the teachers administer the test, it is reviewed with the applicant. This step may involve the elementary school counselor.

Grades 2nd – 12th only:

_____ Applicant submits all academic and discipline records from previous schools.

_____ Applicant submits all standardized test scored from previous schools.

Grades 6th – 12th only:

_____ Parents of applicant schedule an admissions interview with the appropriate counselor. During this interview the applicant may meet with the principal if required.

_____ Applicant is notified of the admission committee decision. The academic committee decision is based on the results of testing (K4, K5, 1), academic performance, behavior, attendance history (2-12), and interviews (7-12) .

*****PCA is an academically rigorous program. Students having significant academic or behavioral problems are not qualified for admission. Students who have been, or are currently pending, suspension, alternative school, or expulsion are not qualified for admission.**

At Prattville Christian Academy we consider it an honor to serve the educational needs of each family by offering the opportunity for a Christian education in a caring Christian environment. If we may be of further assistance, please let us know.